



APPLICATION TO DEFER, SUSPEND OR ADD A STUDENT COURSE VARIATION

Student Details	
Student Name:	
Student Number:	
Course Enrolled:	
Date of Application:	

I _____ wish to apply to:
(Insert name)

- DEFER my enrolment
- SUSPEND my enrolment
- CANCEL my enrolment
- Student Course Variation (Changes to the CoE)

I am aware of the circumstances for deferral, suspension, cancellation, or variation of my enrolment and the following is a brief summary of the reasons to support my application:

(Please attach any supporting documentation for your application)

In signing this application I acknowledge:		
<ul style="list-style-type: none"> • I am aware that the decision to grant my deferral, suspension, cancellation or variation of enrolment may affect my Student Visa. I am responsible for contacting the Department of Home Affairs (DHA) in relation to my Student Visa status. 		
_____	_____	_____
Print Name	Signature	Date

Administration use only		
Date Application to Defer, Suspend, Cancel or SCV received		
If applicable- relevant supporting documents attached.	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Is the Application approved by the Student Support & Admissions Co-ordinator?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Student Support & Admissions Co-ordinator Signature:		

Document Name	Application to Defer, Suspend or Cancel Enrolment	Created Date:	Apr 23
Version Number	V 1.1	Last Modified Date:	Jan 24
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Yarra College
Australia

Date:		
Does the Application requires follow up (if yes list what is required: _____ _____	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Approval letter of deferment, suspension, cancellation, or a SCV has been generated and sent to the student	<input type="checkbox"/> Yes	<input type="checkbox"/> No
The appropriate government agency(s) have been notified of the result of the students request (via PRISMS):	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Application administrative tasks processed by: Signature: Date:		
Approved by Yarra College Australia (YCA) CEO Signature: Name: Date:		

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